

**TEMPORARY CONSTRUCTION FIRE HYDRANT METER REQUEST**

**CITY OF BASTROP WATER & WASTEWATER DIVISION**

**300 WATER STREET – BASTROP, TEXAS 78602**

**PH: (512) 332-8960 FX: (512) 332-8969**



**Please complete and email to: [khanly@cityofbastrop.org](mailto:khanly@cityofbastrop.org)**

Type of Application:     New     Renewal     Relocation

Date of Application: \_\_\_\_\_

**Please Print**

**CUSTOMER INFORMATION:**

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_ Company: \_\_\_\_\_

Phone#: (    ) \_\_\_\_\_ - \_\_\_\_\_ Email: \_\_\_\_\_

**BILLING INFORMATION: (Must complete an Application for Service if request is approved.)**

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_ Company: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone#: (    ) \_\_\_\_\_ - \_\_\_\_\_ Email: \_\_\_\_\_

**PROJECT INFORMATION:**

Project Name: \_\_\_\_\_ Address: \_\_\_\_\_

**Please check all that apply**

Project Description:     New Development     Special Event \_\_\_\_\_     Street Work/Repairs  
                                   Grounds Maintenance     Other \_\_\_\_\_

Purpose:     Grading     Dust Control     Soil Compaction     Plumbing     Landscaping     Other \_\_\_\_\_

Preferred Location of FH meter: \_\_\_\_\_

Gallons of water per day needed: \_\_\_\_\_    How many days? \_\_\_\_\_

**Set Date:** \_\_\_\_\_ *Must give a minimum of 48 hours' notice. FH meters will not be set on weekends, holidays or after hours.*

**Removal Date:** \_\_\_\_\_ *Please contact Utility Office at (512) 332-8830 to request removal and terminate service.*

# **CONSTRUCTION METER POLICY**

- I. In the past, the City of Bastrop had multiple construction hydrant meters at several locations in town that caused dirty water complaints due to sudden changes in flow direction and velocity. So, with that in mind;**
- An onsite tank must be provided if you require a large volume of water.
  - The maximum flow rate from the meter will be 50 gpm.
  - Do not rotate the valve faster than one-quarter revolution every 15 seconds.
  - If applicable for your project, you must obtain a permit from the City of Bastrop Planning Department prior to submitting this Construction Meter Request. Failure to do so will result in denial of your request.
  - Do not remove meter from Fire Hydrant. If meter needs to be relocated, contact the Utility Service Department at (512) 332-8830 to request.
- II. No bulk water will be sold for potable water purposes or for normal residential or commercial use. Tanks, vehicles, and other apparatus used for bulk water conveyance must comply with all federal, state and local regulations and must be approved for use in conveyance of water by the Director of Public Works or his assignee.**
- III. The construction meter must be operated in a responsible manner at all times so as not to cause damage to the meter, fire hydrant and/or the water system. Any damage caused from improper operation of the meter (ie: damage from water pressure spikes caused by rotating the valve faster than permitted, failure to disconnect the hose when leaving the meter location, failure to close valve properly, etc.) will be the charged to the applicant.**
- IV. The issuance of a temporary construction meter in no way obligates the City of Bastrop to provide permanent water service to the subject property.**
- V. Time period for use of a construction meter will expire upon the following (whichever occurs first): 1) Six months, 2) Expiration of the permit, 3) Completion of the permitted work, or 4) Permanent water service is established.**  
*You will need to call the Utility Office at (512) 332-8830 to request a disconnect when you no longer need the meter or you will continue to be billed the base rate each month plus any consumption.*
- VI. Upon approval of Construction Fire Hydrant Meter Request, a deposit in the amount of \$500.00 will be required along with a completed Application of Service, to be submitted to the City of Bastrop's Utility Services Department located at City Hall, 1311 Chestnut Street, Bastrop, Texas 78602. Phone # (512) 332-8830.**
- VII. All FH meters are equipped with a backflow device provided by the City of Bastrop. Missing or stolen meters and/or backflow devices will be assessed at the current replacement rate. Payment for the meter and backflow device replacement must be made to the City of Bastrop Utility Office before re-installation or permanent meter installation.**

VIII. The Deposit is refundable only after the account is finalized and the meter is returned and accepted by the City in good working condition. (You will need to call the Utility Office at (512) 332-8830 to request a disconnect.) If the meter is damaged or missing, the deposit will be first applied towards the cost of repairing or replacing the meter, and second to any unpaid charges. The customer will be responsible for any shortfall between the amount due and the deposit.

IX. Applicant/Customer will be billed a base rate each month according to the meter size as set forth in the City of Bastrop Code of Ordinances: Sec. A13.02.004 plus actual consumption per 1,000 gallons.

X. The Utility Office mails bills/invoices on the 1<sup>st</sup> of each month. Payment is due by the 15<sup>th</sup> of each month.

I understand that this application is for temporary water (through a construction meter) for the sole purpose of construction work at the address/location stated above. I further understand that the City has the right to remove the construction meter without prior notice if the meter is being used in an improper manner as determined by the City and will discontinue any water service to the properties until permanent water service is established. I understand that the water supplied through the meter may be subject to frequent or indefinite interruptions at any time by the City. I also understand that I am responsible for this meter and its usage until I give proper written notification to the Utility office that the meter is to be removed and the City has the meter back in its possession.

I acknowledge that I have read and understand the attached Construction Meter Policy, and agree to comply with procedures and processes of the City of Bastrop.

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

**OFFICE USE ONLY**

APPROVED

APPROVED w/STIPULATIONS: \_\_\_\_\_  
\_\_\_\_\_

DENIED FOR THE FOLLOWING REASON: \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Authorized Personnel Signature

\_\_\_\_\_  
Date